

AGENDA

Meeting: Tidworth Area Board
Place: Memorial Hall, Ludgershall, SP11 9LZ
Date: Monday 6 November 2023
Time: 7.00 pm

Including the Parishes of:

Chute, Chute Forest, Collingbourne Ducis, Collingbourne Kingston, Everleigh, Ludgershall, Tidworth

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6:30pm.

Please direct any enquiries on this Agenda to Max Hirst , direct line or email max.hirst@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Christopher Williams, Ludgershall North and Rural (Chairman)
Cllr Mark Connolly, Tidworth North and West
Cllr Tony Pickernell, Tidworth East & Ludgershall South (Vice-Chairman)

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Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

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For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – Graeme Morrison
Area Board Delivery Officer – Louisa Young
Democratic Services Officer – Max Hirst

	Time
<p>1 Welcome and Introductions</p> <p>The Chairman will welcome everyone to the meeting and introduce those present.</p>	7.00pm
<p>2 Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
<p>3 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4 Minutes (<i>Pages 1 - 26</i>)</p> <p>To confirm the minutes of the meeting held on 4 September 2023.</p>	
<p>5 Chairman's Announcements (<i>Pages 27 - 32</i>)</p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board:</p> <ul style="list-style-type: none"> • Polling District and Polling Place Review 2023 – Consultation • Cost of Living Update • Police and Crime Commissioner’s Annual Report – <i>To follow.</i> 	7.10pm
<p>6 Information Items (<i>Pages 33 - 50</i>)</p> <p>The Board is asked to note the following Information items:</p> <p>Healthwatch Wiltshire BSW Together (Integrated Care System) Wiltshire AGE UK Independent Visitor Scheme Update Community First</p>	
<p>7 Police and Crime Commissioner</p> <p>Tidworth Area Board is pleased to welcome the Police & Crime Commissioner Philip Wilkinson OBE.</p>	7.25pm
<p>8 Partner Updates (<i>Pages 51 - 52</i>)</p> <p>To receive any updates from partner organisations:</p> <ul style="list-style-type: none"> - Wiltshire Police – Inspector Ricky Lee - Dorset and Wiltshire Fire & Rescue Service – Station Manager Terry Crawford - Healthwatch Wiltshire 	7.45pm

	<ul style="list-style-type: none"> - Parish Councils - MOD 	
9	<p>Area Board Priority Update</p> <p>To receive an update on the Area Board's priority areas from their respective Lead Representatives.</p>	8.00pm
10	<p>Local Youth Engagement Update</p> <p>To receive an update from Graeme Morrison on the work being done to further local youth engagement in the Tidworth community area.</p>	8.10pm
11	<p>Area Board Funding</p> <p>To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:</p> <p><i>Report to follow.</i></p> <p><i>Officer: Graeme Morrison, Strategic Engagement & Partnerships Manager</i></p>	8.20pm
12	<p>Local Highways and Footways Improvement Group (LHFIG) (Pages 53 - 74)</p> <p>To note the minutes and consider any recommendations arising from the last meeting of the Local Highways and Footways Improvement Group (LHFIG).</p>	8.50pm
13	<p>Urgent items</p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>	
14	<p>Date of Next Meeting</p> <p>The next meeting of the Tidworth Area Board will be on 18 March 2024.</p>	9.00pm

MINUTES

Meeting: Tidworth Area Board
Place: Memorial Hall, Andover Rd, Ludgershall, Wiltshire, SP11 9LZ
Date: 4 September 2023
Start Time: 19.00pm
Finish Time: 20.45pm

Please direct any enquiries on these minutes to:

Max Hirst,(Tel): or (e-mail) max.hirst@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Christopher Williams (Chairman), Cllr Tony Pickernell (Vice-Chairman) and Cllr Paul Oatway.

Wiltshire Council Officers

Graeme Morrison – Strategic Engagement & Partnership Manager
Max Hirst – Democratic Services Officer
Jen Salter – Director Families and Children (allocated to the Area Board)
Dominic Argar – Assistant Multimedia Officer

Partners

Wiltshire Police – Inspector Ricky Lee
MOD - Lt Col Rupert Whitelegge

Ludgershall Town Council
Everleigh Parish Council
Tidworth Town Council
Chute Parish Council
Ludgershall Memorial Hall

Total in attendance: 26

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
40	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Tidworth Area Board.</p>
41	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Cllr Mark Connolly Louisa Young</p>
42	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
43	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the previous meeting on 10 July 2023 were agreed as a correct record and signed by the Chairman.</p>
44	<p><u>Chairman's Announcements</u></p> <p>The chairman referenced an information notice highlighting the Wiltshire Local Plan Review, including an upcoming consultation period in which members of the public would be able to give their views on the Local Plan.</p> <p>The full information note can be found in the agenda pack.</p>
45	<p><u>Information Items</u></p> <p>The following items included in the agenda pack were noted:</p> <ul style="list-style-type: none"> • BSW Together • Healthwatch Wiltshire • Community First • Update on the Council's Activity and Progress on the Climate Emergency (https://youtu.be/LP2FzC7rHSw) • PCC's Across the South-West launch new Rural Crime Survey and Quarterly Newsletter • Wiltshire AGE UK Newsletter

Partner Updates

Wiltshire Police – Inspector Ricky Lee

A slight increase in antisocial behaviour was observed during the summer, however overall crime has reduced. The number of PCSOs in the area remains at 50% of capacity, which reflects the national picture.

Communications with youth groups and schools had taken place and there had been work with a local campaign against violence against women and girls. Work with local farmers to tackle rural crime and traveller incursions has continued, and encouragement was given to attendees to be vigilant regarding access to their open spaces.

The local Speedwatch group was highlighted as very successful and well equipped, and their assistance was praised.

MOD – Lt Col Rupert Whitelegge.

Praised the work of the Fire Service for their help when a building locally known as “The Stables” set fire. It was stated that the building will be restored and returned to use.

The 25 units and 12,000 troops of Tidworth Garrison was designated as mostly deployed.

Town and Parish Councils

Ludgershall – New businesses had been opened meaning the high street have a complete set of shops. An upgrade to the skate park had been initiated including adding gym equipment. A new flagpole had been fitted to the local war memorial.

Tidworth – The written update was noted, which can be found in the agenda pack.

Everleigh – The written update was noted, which can be found in the agenda pack.

Chute – Hosted a successful local fair and flower and vegetable show. The local pavilion is in the process of being refurbished. Chute are also looking for football teams to play in the local area. Cllr Chris Williams (Chair) noted the loss of bus services in the area and stated that Wiltshire Council were aware of the situation and working on a solution.

Ludgershall Memorial Hall noted an improvement in the level of bookings and are happy with progress since the COVID Pandemic.

Police and Crime Commissioner

The board welcomed the Police and Crime Commissioner Philip Wilkinson OBE, who gave a verbal presentation.

Points to note:

The Police and Crime Commissioner had been in post for 2 years and described his main aim as to challenge the Wiltshire Police Force to perform better than it had been in order to reach the level it should be.

Wiltshire's Police Force was described as having some fantastic police officers, which unfortunately had not been given the support and resources needed.

Four priorities were stated as central to the work of the PCC and his office:

- A more effective and efficient Police Force, including an improvement to response times.
- A reduction in violent crimes, specifically sexual crimes which has improved from a 2% conviction rate to over 11%, with the expectation that this figure will continue to improve. Drug crimes have also been prioritised through Operation Scorpion to focus on specific targets committing drug crimes. Wiltshire Council is now the top Force in county line drug disruption.
- Tackling crimes highlighted by the community, specifically road safety. Community Speedwatch was highlighted as really important to this priority and enforcement statistics had massively improved through ticketing and other enforcement actions. Antisocial behaviour was also highlighted as a community priority.
- Rural Crime. The local Rural Crime Unit had been given better equipment in the form of drones and night vision to better tackle specifically organised crime gangs committing rural crimes against farmers. Operation Ragwort was highlighted as a specific initiative to tackle this.

The board also welcomed the Chief Constable, Catherine Roper, who gave a verbal presentation.

Points to note:

The Chief Constable had been in post 6 months and described policing in Wiltshire as a situation where fantastic staff had earned her trust and confidence, however, operational issues had led to the force being graded poorly and placed in special measures. This was noted as largely being due to not recognising vulnerable persons and their challenges. Although Wiltshire is the safest county in the country, when incidents had occurred the response was

	<p>not adequate.</p> <p>The Chief Constable was very conscious that the foundations of Wiltshire Police needed to be rebuilt, and that as trust and confidence in the force had declined the morale within the force had declined as a result.</p> <p>Rebuilding the fundamentals of Wiltshire Police would lead to being brought out of special measures. This included work already underway on the business-as-usual delivery plan, restructuring the senior management and performance frameworks and refocusing crime-tackling priorities.</p> <p>Other areas of improvement included:</p> <ul style="list-style-type: none"> • Visibility on the roads to deter criminals. • Recruitment activities, with emphasis given to opportunities for those in a gap year. • The Evolve programme, allowing those most involved in day-to-day activity to give their views on where improvements can be made. • Auditing and inspections, ensuring progress had been made through regular reports to the PCC. Every 6 months the Chief Constable and PCC attend Whitehall to face numerous questions and explain how improvements had been made. • The speed at which calls are answered. The Chief Constable receives a daily report on the number of calls and how quickly the needs of the caller had been understood and actioned. Teams have arrived quicker than national targets. <p>In response to a question about recruitment, it was clarified that 162 new police officers have been recruited since the PCC was appointed. Recruitment was mentioned as having been overhauled to improve these numbers further and making use of military veterans who had a lot to offer to Wiltshire Police. Recruitment had been made not just at Police Constable level but at every rank and department.</p> <p>In response to a question about foot patrols, it was clarified that mobile police stations had been deployed to improve contact with the public. Commitments had been made to ensure regular patrols and presence and “hotspot” policing based on intelligence that was gathered.</p>
48	<p><u>Grant Application and Planting Support Team (GAPS)</u></p> <p>Caroline Roofe (Woodland Officer) gave a presentation about Wiltshire Council’s new GAPS Team.</p>

	<p>The PowerPoint is included in the minutes.</p> <p>The Main Points covered included:</p> <ul style="list-style-type: none"> • UK Climate Targets and Wiltshire’s woodland cover and commitment to planting trees. • The GAPs Team and how it provides support to Schools, Community Groups, Parish Councils and Farmers. • Funding Options for those wanting to get involved. • The Tree Warden Scheme and the work they do to look after and maintain trees in their respective areas across the county.
49	<p><u>Detached Youth Work Project</u></p> <p>Graeme Morrison, the Strategic Engagement & Partnership Manager (SEPM) gave an update on the proposed Detached Youth Work Project in Tidworth and Ludgershall.</p> <p>The PowerPoint is included in the minutes.</p> <p>Tidworth Town Council representatives highlighted the magnet the local skate park was proving to be as an almost informal youth club. It was suggested that a local youth worker operating nearby would allow support and contact to be given.</p> <p>Cllr Paul Oatway referred to a “Blue Bus” initiative that is a mobile youth centre travelling to rural areas providing activities and food.</p> <p>A point was made about more active contact and support with young people being needed to increase confidence among them that they are being thought about and supported.</p>
50	<p><u>Area Board Priority Update</u></p> <p>Cllr Christopher Williams, Chairman, updated the Board that Tidworth Leisure Centre has numerous projects being undertaken to improve and modernise the building and he had visited to be shown current work relating to the reception area.</p>
51	<p><u>Area Board Funding</u></p> <p>Tidworth Community Area Board Applied for £5,000 towards their Detached Youth Work in the Community Area.</p> <p>Proposed by Cllr Christopher Williams and Seconded by Cllr Tony Pickernell it</p>

	<p>was:</p> <p><u>Resolved</u> To award Tidworth Community Area Board £5,000 towards their Detached Youth Work. <u>Reason</u> – <i>The application met the Community Area Grants Criteria 2023/24.</i></p>
52	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
53	<p><u>Date of Next Meeting</u></p> <p>The next meeting of the Tidworth Area Board will be held on 13 November 2023.</p>

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Grant Application and Planting Support (GAPS) Team



Minute Item 48

UKs Climate Targets

- July 2019: UK Committee on Climate Change stated UK needs 30,000 hectares of trees/yr over the next 30 years



Wiltshire's Woodland Cover

- For Wiltshire, this target = 435 ha of woodland/yr for the next 30 years
- 40% of Wiltshire's landscape = AONB, national park or historic sites



Why plant trees and woodlands

For communities:

- to engage in biodiversity & climate solutions
- for health, wellbeing, recreation & exercise
- for tree and woodland produce (nuts, fruit)
- for clean air



Why plant trees and woodland?

For the environment:

- increase biodiversity by creating new habitat
- reduce flood risk by slowing the flow of rainwater
- store carbon to combat climate change
- prevent soil erosion



Why plant trees and woodland?



For farmers and landowners:

- provide shelter and shade for livestock
- improve soil quality
- reduce nitrate and phosphate runoff
- diversify income generation, through timber, coppice, Christmas trees etc.
- generate carbon credits

GAPs team

Providing support to **Schools, Community Groups, Parish Councils, Farmers** and **Landowners** in planting woodland, trees and hedgerows across Wiltshire and Swindon.

We:

- help you choose the right trees for your site
- identify funding options and complete surveys and application forms
- give advice on planting, woodland design and aftercare
- link people and groups together to get your project off the ground

Funding options

- Great Western Community Forest (Trees for Climate)
- Forestry England (EWCO)
- Woodland Trust
- Tree Council
- Urban Tree Challenge Fund
- Trees for Streets
- UK Community Tree planting
- Wessex Water
- National Highways



Tree Warden Scheme



We are recruiting Tree Wardens across the county to:

- survey existing trees in their area
- identify new places to plant trees
- apply for funding for tree, hedgerow and woodland planting in their community.



Get in touch if you...

- want to plant trees on parish or community land and don't know where to start
- work at a school, business or other site where there is potential for trees, hedges or an orchard
- are a farmer or landowner and want more advice about tree, hedge or woodland planting
- want more information about becoming a Tree Warden.



Contact

GAPS@wiltshire.gov.uk

Website

[Trees and woodland in Wiltshire - Wiltshire Council](#)



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Detached Youth Work Project

Detached Youth Work Project

Background

- Spring 2023 – approach from Youth Justice team at Wiltshire Council
 - Increased trend of young people coming into the service
 - Concerns over
 - Increase in ASB
 - Increase in drug use
 - County Lines
 - Young people out of area
- Acknowledgement that cohort of young people unlikely to engage immediately with existing services
- Idea sprung! Would a detached youth work project work in Tidworth Community Area?

Detached Youth Work Project

Other similar project example – Westbury Community Area

- Similar issues with ASB, drug use etc
- 4 Youth appointed to provide detached youth work project
- 2 x nights per week
- Running for 2.5 years now
- Brilliant relationships with the young people (doesn't happen straight away!)
- Great outcomes
 - Young people re-engaging with school
 - Stopping drug use etc
 - Regular engagement

Detached Youth Work Project

Suggested Tidworth Community Area Project

- Partners meeting held initially with 2 x town councils
- Further meeting held with local youth service providers
- Agreement from both Ludgershall and Tidworth Town Councils to support the project
- Suggested programme:
 - 2 x 2 hours sessions per week
 - 1 night in Tidworth, 1 night in Ludgershall
 - Running for 1 year
 - Review after 1 year with a view to supporting for future years, or ending the project there

Detached Youth Work Project

Potential providers

- 4 Youth
- Yellow Brick Road Projects



Detached Youth Work Project

Next steps

- Area Board Funding to be considered this evening
- Meeting between Tidworth AB and Tidworth Town Council and Ludgershall Town Council to come to agreement on process to decide between providers

Area Board Briefing Note

Service:	Electoral Services
Date prepared:	27 September 2023
Further enquiries to:	pollingreview@wiltshire.gov.uk
Direct contact:	Caroline Rudland/ Liv Maybank

Review of Polling Districts and Polling Places 2023 - Consultation

Wiltshire Council is carrying out a review of the polling districts and polling places in Wiltshire, as we are required to do by law.

The Electoral Registration and Administration Act 2013 introduced a duty on Local Authorities to 'carry out and complete' reviews of polling districts and polling places every five years. The next review must be completed between 1 October 2023 and 31 January 2025.

The purpose of the review is to ensure that all polling districts and polling places are, as far as possible, suitable and accessible to all voters.

Polling districts

The Council is responsible for dividing its area into polling districts for the purpose of UK Parliamentary elections. The arrangements made for the UK Parliamentary elections are also used at all other elections and referendums. Each parish, unless there are special circumstances, must be a separate polling district. When designating polling districts, we seek to ensure that all the electors have such reasonable facilities for voting as far as is practicable.

Polling places

A polling place is the designated area, polling district, or building in which polling stations will be selected by the (Acting) Returning Officer.

Polling stations

The polling station is the physical place in which polling takes place. The (Acting) Returning Officer decides on the location of the polling stations.

Steps for this review

The public consultation period will commence on the 2 October 2023 and will end on the 31 October 2023.

A webpage has been set up providing further information including:

- A list of current polling arrangements by unitary division area including the (Acting) Returning Officers comments and proposed changes
- An interactive map to view existing arrangements and any proposed changes
- An online form to make comments/representations.

Please note the review cannot consider changes to a parliamentary constituency, Wiltshire Council unitary division or parish and parish ward boundaries.

The review will be based on current constituency boundaries but will also have regard for the new parliamentary constituencies. The new boundaries will take effect for the next parliamentary elections that must be held before January 2025.

The final recommendations will be considered by the Electoral Review Committee in Mid November 2023 and, if approved will be implemented for the 1 December 2023 register of electors.

Timeline for the review

Date	
2 October 2023	Formal notice of the review
2 October 2023	Publish (Acting) Returning Officer's comments
2 October 2023	Commencement of public consultation period
31 October 2023	End of public consultation period
Mid November 2023	Final proposals considered by Electoral Review Committee

Commenting on the review

Representations can be made via:

- Online response form on the website:
<https://www.wiltshire.gov.uk/article/8167/Polling-District-and-Polling-Place-Review-2023>
- Emailing: pollingreview@wiltshire.gov.uk
- Or by post to:

Polling Review, Electoral Services, Wiltshire Council, County Hall, Bythesea Road, Trowbridge BA14 8JN

Area Board Briefing Note – Cost of Living Crisis

Service:	Executive Office/Leader of the Council
Date prepared:	September 2023
Further enquiries to:	Will Oulton
Direct contact:	William.Oulton@Wiltshire.gov.uk

Introduction

Cost of Living issues remain a concern for the Council, our partners and the communities we serve. I am proud of the way we have worked, flexibly, bringing together different services and schemes to provide support. We don't know yet the exact nature of the ongoing challenges, nor the support that central government will provide, but I am confident that we will be able to respond quickly, as we have done before, to this changing environment.

Following on from the [update](#) I gave Cabinet before the summer, and before talking about the future, I wanted to highlight some of the work that has been undertaken over the last year, and crucially the impact that this has had on individuals:

- Warm & Safe Wiltshire

The Boiler fund project supported a family to replace an oil fuelled heating system that had broken where the family was in receipt of Universal Credit and Disability benefits. The replacement was crucial as the child was homeschooled, and the cold was impacting on the families mental and physical health.

After the work was completed, the parent told officers:

“You have given us the best quality of life – I cannot thank you enough. The whole house is lovely and warm, we can completely relax and enjoy it. I didn't realise the impact it was having on my mental health, worry about my son’.

- Libraries

Colleagues in the Data & Insight team analysed feedback collected by Libraries staff to identify the key themes, including that:

Libraries has created a Warm and inviting atmosphere creating a positive customer experience, which could make it easier to access to information.

Gratitude for warm spaces and warm packs provision for the public.

- Boater and Traveller Winter Support Project

Public Health secured funding from the UK Shared prosperity fund and in partnership with Julian House identified boaters and travellers who needed urgent winter support at a time when there was no government funding to support this group. The fund allowed people to receive a mixture of fuel and food vouchers. The following testimony, given to officers, shows the impact it had on one family:

A single parent with a 17-month-old baby girl, they previously worked as a carer and were determined to return to work. They were able to find employment, however after paying for childcare and travel

cost, they were only earning the equivalent of £3 per hour. The winter allowance helped them maintain this work over winter whilst providing a warm environment for them and their baby and enabled her to gain promotion.

Household Support Fund 2023-24

As reported previously to [Cabinet in March](#), the Council has been allocated £5,457,313 from the Department for Work and Pensions (DWP). This next tranche of the Fund has been provided to support households, who would otherwise struggle to buy food, pay essential utility bills or meet other essential living costs to help them with significantly rising living costs for the financial year 2023-24.

The Council has learnt a significant amount about how to best utilise this funding, and services across the council will be delivering those most in need to combat food and energy poverty. I am very pleased to say, the charities and the voluntary sector in the county have been successful in bidding for funds from the scheme, to enable them to deliver support to the homeless, older people and those facing domestic violence amongst others. This is a real example of partnership working at its best, and you can read more about [what schemes the HSF supports](#) on our webs.

Libraries and Warm Spaces

I am pleased to confirm that all of our libraries will continue to provide a warm welcome over the Autumn and Winter and will be places where Warm Packs will be distributed from October onwards.

FUEL

You will no doubt have heard of the challenges our established FUEL programme faced when a provider pulled out shortly before the summer holidays. I commend the hard work of the officers involved to find alternative providers to ensure that children received healthy food and activities across the summer holidays.

EBSS Scheme

Officers have made the final payments under this government scheme. Stand ready to support the government should another scheme be available, and we hope to make this clear to our local MPs should the opportunity arise.

Gypsy, Roma, Traveller & Boater Communities

Many in this community are not eligible for government schemes, with a most not meeting residency requirements even with recent expansions. I am, then, pleased to see that Public Health, working with outreach charity partners, will be providing fuel/food vouchers and energy saving advice from November.

For the future

I am pleased that officers who have been coordinating work, will continue to meet regularly to horizon scan and respond to future issues.

As well as the plans highlighted already, officers will be updating the community directory to ensure that local people can find warm spaces and food providers in their community. This should be updated in the next few weeks.

As part of the 1st tranche of the HSF programme, just over £100,000 has been invested in 19 different food settings with the 2nd tranche opening around Christmas time with, approximately, another £100,000 remaining.

I was pleased to report to Cabinet previously that Area Boards had chosen to support schemes in their areas that addressed the Cost of Living issues in their area, and I hope that they will continue to do so. I will, of course, keep the Cabinet updated.

Autistic people tell of their struggles to find mental health support

Autistic people, and their families and carers, have told us of their desperation and frustration at not being able to get support they need for their mental health.

People said they felt isolated and misunderstood, falling between the gaps in services which aren't designed to meet their needs and where staff lack training and awareness to support them.

These are the stark findings of our work hearing the experiences of autistic people, and their carers, who have accessed mental health services in Wiltshire in the last three years.

In a joint project with Wiltshire Service Users' Network (WSUN), which runs the Wiltshire Autism Hub, we listened to feedback from more than 50 people to understand what is good and what could be better about local mental health services.

What did people tell us?

- Most people went to their GPs first to get help, but faced a long wait to be referred on to other services. Some said they could not get any support at all.
- Autistic people did not find services helpful. They didn't think talking therapies were suitable for them and sometimes made symptoms worse.
- Mental health staff lack training, awareness and understanding of autism. Sometimes this has resulted in misdiagnosis and inappropriate treatment, or no support.
- Thresholds for getting mental health help are very high or inappropriate for autistic people.
- Some people said they had used expensive private consultants or therapists in an attempt to get help.
- Carers said the Child and Adolescent Mental

Health Service (CAMHS) was overwhelmed and the waiting times very long.

- Waiting times for an autism diagnosis were seen as unacceptable, with little support or guidance post diagnosis.
- Communication difficulties, coupled with a lack of flexibility from services – such as only offering phone calls rather than face to face appointments – creates a barrier for autistic people to be able to access help.

Stacey Sims, Healthwatch Wiltshire Manager, said: "It is clear that autistic people and their carers have struggled to access support for their mental health in Wiltshire, and this has had a serious impact on them and their families.

"I want to thank everyone who took part for the experiences they've shared with us, and for suggesting ways to improve local services. We'll be monitoring how these services are developed in the future so they can better support autistic people, and those who care for them."

Louise Rendle, CEO of WSUN, said: "Research has shown that autistic people are much more likely to have anxiety, depression, Obsessive Compulsive Disorder (OCD) and eating disorders than non-autistic people. This report highlights how important it is that mental health services have specially trained staff with awareness in autism.

"Adaptable services that provide reasonable adjustments will help ensure that autistic people and their families have equal access to high quality mental health provision. Too many autistic people still struggle to get appropriate support and we see through the Autism Hub the impact this has on people's lives and that of their families."

Look out for the report on our website.

Update for Wiltshire Area Boards

October 2023

Winter Planning

As our health and care system continues to experience unrelenting demand challenges and operational pressures, we are continuing to work with our partners to deliver existing demand management and capacity improvement plans.

We are monitoring the impact of these plans at both a System and Place level and will take the learning into the development of our plans for the coming winter.

Operationally there continues to be significant joint working in the locality under our Home is Best programme of work which supports patients to remain at home, aims to reduce our reliance on bed-based care and improve patient outcomes and experience.

This approach helps to enable us operationally to manage the system challenges and pressures and, together, we continue to maintain a good flow of people from our acute hospitals to community settings or home.

Working in partnership across health and social care, we are on track to deliver our plans to deliver against targets including reducing the number of the non-criteria to reside in our acutes - currently maintaining a position below our trajectory of 30, significantly reducing our number of discharge to assess beds by 40 per cent, we are currently at 31, exceeding our target of 36.

We have also continued to increase our use of virtual wards - a flagship BSW scheme. A key focus for the coming months is on increasing referrals to the Virtual Ward step-up model through continuing to raise the profile of service.

We will work through the implications of pressures being relieved in one part of the system with pressure then arising in another part of the system. We have key workstreams in place to work through this jointly.

Community Investment Fund

Good progress has been made with our Community Investment Fund. BSW ICB has been working with five BaNES-based third sector organisations and has awarded grants to Southside Hardship Fund, Julian House, Citizens Advice Bureau, Age UK and West of England Rural Network.

These grants will help some of our most vulnerable communities with cost-of-living support, food and clothing and warm home grants.

This is a key part of our strategy on health inequalities and a demonstrable example of how BSW ICB is working directly with our communities at a local level.



Update from Age UK Wiltshire – November 2023

Sarah Cardy, CEO of Age UK Wiltshire has attended several community engagement events recently and seen the need for information from older people and their families. It has also been encouraging to hear positive feedback about our services.

Over the years, we've witnessed a significant growth in the demand for our services. The desire of older adults to maintain their independence and continue living fulfilling lives in their own homes has never been stronger. This is a testament to the much-needed work Age UK Wiltshire does but it also highlights the pressing need for continued support and expansion of our programs.

Surviving Winter Grants

We are currently promoting our Surviving winter grants, which can help vulnerable people experiencing fuel poverty.

The one-off grant available through Age UK Wiltshire is £200 and the scheme will run until April 2024 but may close early if all grants are allocated.

"The Surviving Winter grant will make an awful lot of difference, thank you." - Eve

The Surviving Winter Grant was introduced by Wiltshire Community Foundation over 10 years ago and has already helped 1000's of households in Wiltshire. It is a multi-agency approach working not only with Age UK Wiltshire but with Wiltshire Citizens Advice, Swindon Citizens Advice, Wiltshire Centre for Independent Living, and Wiltshire Warm & Safe to help people by providing grants towards fuel or other heating related costs.

There is eligibility criteria and an application process. More information on this can be found at www.ageuk.org.uk/wiltshire/our-services/surviving-winter/

Household Support Fund – hot food

We are also providing support for older people who need food, are in rural locations and are unable to get support. We will give support for a period of time whilst we provide holistic advice and support for a more sustainable solution. People can contact our meals team on 01793 279606 or email: communitymeals@ageukwiltshire.org.uk

Age UK Wiltshire Charity Shops

We have ambitious plans to have charity shop hubs across Wiltshire, and these are progressing which is very exciting. We've now signed the lease, and are working on our Salisbury site which should be open very soon.

It is an excellent opportunity for Age UK Wiltshire to have more of a town presence. These high street centres will include office space for our I&A advisors, providing the opportunity for residents to have accessible, face to face appointments.

We are also working hard towards the Marlborough and Devizes shops.

Although this is a great retail opportunity, the success of our charity shops is not just about selling items - it's about transforming generosity into tangible support for older people in our communities.



Melksham Community Support Scheme

Age UK Wiltshire is working together with Melksham Town Council, Melksham Without Parish Council and Melksham Area Board to improve the wellbeing of older people living in Melksham, by offering support, access to information and practical help.

“Sarah, (Melksham Community Support Senior Project Worker) who visited was brilliant and it was great to talk things through.” - Winifred

We have already seen the difference our support can make to the residents of Melksham but if your network has any referrals or would like more information, please contact us on 01225 809265 or email melksham@ageukwiltshire.org.uk

Area Board Briefing Note

Service:	<i>Voice and Participation</i>
Date prepared:	16/10/2023
Further enquiries to:	Sue Nash
Direct contact:	Sue.nash@wiltshire.gov.uk

Independent visitors (IVs) are adult volunteers who provide independent, one-to-one befriending support to children in care. Their role is to "visit, advise and befriend" the young person with whom they are matched.

The 1989 Children Act made it a duty for Local Authorities to provide IVs for those young people living in care who have little or no contact from their parents or family. In 2008, the Children and Young Person's Act extended this duty so that any young person in care could be eligible to have an IV, if considered to be in their best interests.

Current Status:

As of the most recent update, we have successfully matched 72 young people with independent visitors.

In Progress:

Additionally, there are currently 17 matches in progress, all of which are proposed to become active before Christmas. This will bring our total matches to an impressive 89. This remarkable increase of 21 matched young people in this financial year marks the second consecutive year of the most significant growth in our numbers, with the previous year seeing an increase of 10 matches. It's worth noting that this achievement is even more impressive when considering the 8 matches that are scheduled to close soon.

National Context:

Nationally, our success is measured against similar schemes by the National IV Network. Specifically, we are assessed based on the percentage of young people in care who are matched with an IV across the county. With 89 matches, our matched population will stand at 17.3%. To put this in perspective, the national average, as reported in the last Freedom of Information (FOI) report by the National IV Network, was only 3.3%. The highest matching percentage in England and Wales was 16%.

Future Projections:

In the coming months, four of our young people will reach the age of 18, causing a slight decrease in our matched population to 16.4% by the end of the financial year. Nonetheless, this remains a significant achievement and showcases our dedication to making a difference in the lives of care-experienced individuals.

Impact on Waiting List:

An essential outcome of these matches is the reduction of our waiting list. As more young people are matched with independent visitors, our waiting list is projected to decrease to 22 individuals. This will mark the lowest number of individuals on the waiting list since we began keeping records.

Promotion of the IV Scheme:

We encourage the Area Boards to actively promote the IV Scheme by directing prospective volunteers to our website: [Independent visitor scheme - Wiltshire Council](#). This will help us continue our mission to provide meaningful support to young people in care and achieve our goals of positive social change.

Conclusion:

Our remarkable increase in matched young people, high matching percentage, and the decrease in our waiting list demonstrate our commitment to making a difference in the lives of care-experienced individuals. We look forward to your continued support and engagement in promoting the IV Scheme.

Community First - Annual Review and Celebration Video

The Community First Annual Review 2022-2023 is now available to view and download on our website. The Annual Review contains a summary of our work with people and communities over the last 12 months. This includes updates from our programmes and services, a general outline of our priorities and a summary of financial information for the year ending 31 March 2023.

<https://www.communityfirst.org.uk/wp-content/uploads/2023/10/Annual-Review-2022-2023-FINAL-VERSION.pdf>

Alongside the Annual Review, we have also produced a Celebration Video with a summary of our work in 2022-2023 which you can view using the following link:

https://youtu.be/l_7JRAxZJGE?si=ueZugKZJx4hwWb6u

Community First AGM & Awards Celebration 2023

The Community First Annual General Meeting (AGM) and Awards Celebration took place on Wednesday 11th October at Devizes Town Hall. Thank you to everyone who attended the event as we celebrated our achievements in 2022-2023. The Community First Awards recognises and celebrates the outstanding achievements of groups, organisations, individuals and young people who give so much of their time and enthusiasm to support our charity and its services.

Full List of Winners

We are sure you will join us in congratulating our winners for their well-deserved awards, many thanks also to Community First President Sarah Troughton for presenting each of our winners with a trophy and certificate.

Award Name	Winner
The Michael Jones Award for Inspirational Link Scheme or Community Minibus Volunteer	Janice Vincent (Malmesbury Link Scheme)
Community Project Funded through the Landfill Communities Fund	Roger Baker (Ashbury Village Hall)
The Martin Hamer in Special Recognition Award	Alan Fox
Most Innovative Community Run Project or Service	Darry New (Community Bus, Haydon Wick)
Robbie's Endeavour Trophy	Winterslow Youth Club
Young Carers Achievement Award - Under 12 years	Charlie
Young Carers Achievement Award - Over 12 years	Hannah

Project Inspire Achievement Award	Edward
Splash Achievement Award	Sam
Splash Volunteer Award	John Wyeth
Community First Young Leader’s Achievement Award	Will
Building Bridges Outstanding Achievement Award	Dorcas Obeney
The Arthur Laflin Volunteer Award	Jacquie Henly (Hilmarton Parish Council)

Youth Action Wiltshire - Carols by Candlelight

Youth Action Wiltshire invites you to Carols by Candlelight to celebrate the 25-year anniversary of Wiltshire Young Carers Service. The event will take place on Friday 8th December 2023 (7pm) at Malmesbury Abbey. Drinks and canapes will be served following the service.

Proceeds will fund a programme of exciting and fun respite activities for Wiltshire Young Carers, including music and songwriting, workshops, art, wildlife and adventure activities.

To request tickets, please complete the ticket application form using the link below (a copy is included with this briefing pack) or email Ginnie Keen: ginniekeen@gmail.com.

Ticket prices are as follows:

- Adult ticket - £20
- Child ticket (14 years and under) - £10

Ticket application form: <https://www.communityfirst.org.uk/wp-content/uploads/2023/10/Carol-2023-application-form-v2.docx>

The Big Give Christmas Challenge - Wiltshire Young Carers Service



This year Community First is participating in [The Big Give Christmas Challenge](#) in support of our Wiltshire Young Carers Service.

We currently hold open cases for Wiltshire young carers, of which 14% are recognised as the most vulnerable with some in the safeguarding system. As well as the pressures of their caring role and having to balance their own school and relationship pressures alongside the additional caring role, the recent pandemic has increased stress and worry. A national survey carried out by Carers Trust showed 58% of young carers were caring for longer and 40% said their mental health was worse.

Funds raised through The Big Give Christmas Challenge campaign will provide respite activities and support plans for 15 young carers, 30 Young Carers will access remote group webinars and a further 15 young carers can access structured one-to-one mentoring and coaching programmes with our Young Carers Support Workers. This will help them with their mental health and wellbeing. With increased investment, we can receive up to 15 new young carer referrals from our partner agencies.

Your gift will help more young people feel less alone in their caring role, they will see that home life has improved, they will feel included, be better at attending school, and feel happier.

Through this national campaign, we are aiming to secure up to £4,000 in pledges from supporters and donors which will be match-funded for 7 days between **28th November to 5th December 2023**. This is a fantastic way to help make a difference for young carers in Wiltshire and one small donation e.g. £5 will have *twice* the impact during this period.

More information about our how to support our Big Give Christmas Challenge will be available on our website and social media channels from mid-November.

Landfill Communities Fund - Wiltshire and Swindon Highlights 2022-2023

Community First manages and administrates the Landfill Communities Fund (LCF) in Wiltshire and Swindon. The LCF offers capital funding for local community, heritage and environmental projects in areas where local landfill operator sites or depots are located.

Funding for the LCF in Wiltshire and Swindon is received from landfill operators The Hills Group Ltd and Crapper & Sons Landfill Ltd. Over £5.5m of funding has been distributed through the LCF since 2002.

Entrust is the regulator of the Landfill Communities Fund and has produced statistical highlights for the LCF in Wiltshire and Swindon in 2022-2023. A copy of the PDF is included with this briefing pack and is summarised below.

- £329k - total LCF funds invested.
- 31 projects completed.
- 45 jobs were created as a result of funded projects.
- 298 people volunteer due to funding offered through the LCF in Wiltshire and Swindon
- 124,720 public visits.
- £5.77 of additional economic value for every £1 invested through the LCF.

For more information about the Landfill Communities Fund in Wiltshire and Swindon, please visit the Community First website: www.communityfirst.org.uk/grants

MiDAS - Minibus Driver Awareness Training

Community First offers accredited MiDAS (Minibus Driver Awareness) Training for organisations and groups, led by our fantastic Training Co-ordinator Martin Carter.

MiDAS is a membership-based scheme designed to enhance both driving and safety standards for drivers of minibuses. MiDAS is a nationally recognised standard for the assessment and training of minibus drivers. Community First is now taking new bookings for MiDAS minibus training with our Training Coordinator Martin Carter. Martin is a retired Police Advanced Driver with over 35 years' experience of driving minibuses.

The MiDAS training course includes a session on how to operate a minibus safely. This is followed by a 30-minute multiple-choice assessment with 20 questions. Trainees will need to answer 16 questions correctly to pass the theory test. Finally, there will be a practical test which incorporates a driving skills training session and an assessment drive which will last just over an hour, with the assessment taking 30

minutes. Upon completion of the theory and practical test, trainees will receive a certificate which is valid for 4 years.

Pricing is based on a minimum group size of 3 drivers per booking and starts at £105.00 per person. We are now taking new bookings for Winter 2023, early booking is recommended to secure a training place.

Please contact mcarter@communityfirst.org.uk for more information and how to book training.

A leaflet about MiDAS training is included with this briefing pack.

Briefing prepared by:

Ellie Ewing

Marketing and Communications Manager (Community First)

ewing@communityfirst.org.uk

YOUTH ACTION WILTSHIRE CANDLELIT CAROL SERVICE 2023

To avoid disappointment please apply for tickets as soon as possible as numbers are limited.

There will be a glass of wine and canapes following the service.

Ticket Application form: Adults £20 and Children 14 years and under £10

Name:-

Address:-

Postal Code.....

Email address:- please write clearly.....

I would like to apply for..... adult tickets at £20 each

I would like to apply for.....children tickets . £10 -14 years and under

I would like to donate (optional) £.....

Total amount paid £..... online or by cheque

Gift Aid:- Gift Aid increases any donations (not your ticket price) by 25% at no additional cost to you. To gift Aid, please read the words below, then sign and date the form. Your address above is needed to confirm that you are a current UK taxpayer.

I agree to Youth Action Wiltshire (YAW) claiming Gift Aid on this and future donations I make to the charity. By signing this I confirm I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains tax in the current tax year than the amount of Gift Aid claimed on all my donations, it is my responsibility to pay the difference.

Signature.....

Date:-.....

To pay either:

Online Banking:- Youth Action Wiltshire
Sort Code:- 40-17-17
Account No:- 51448714 Reference carol service , with your name, please

or

Cheque:- Made payable to Youth Action Wiltshire, and sent to Ginnie, to the address below.

Please email or post this ticket form to Ginnie Keen at ginniekeen@gmail.com or post to Mrs D.Keen ,
The Firs Farm, Corston. Malmesbury SN16 0HB

Tickets will be emailed (or posted if you do not have an email)to you.

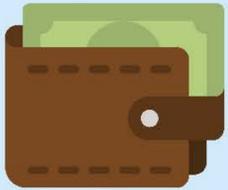
2022/2023 Statistical Highlights



COMMUNITY FIRST

£329k

Total LCF Funds invested



31 Projects completed

Each £1 spent, added £5.77 of additional economic value



45 jobs created

as a result of funded projects

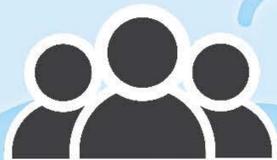


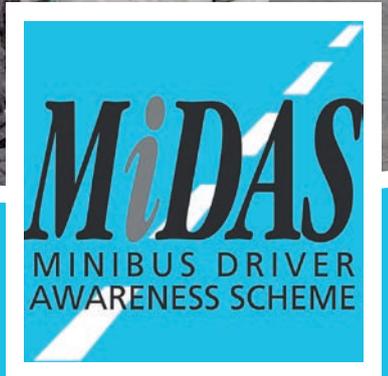
av 3.3 miles to landfill site



298 people volunteered due to Community First's funding.

124,720 public visits





MiDAS: Minibus Driver Awareness Training

Is your group or organisation looking to train new minibus drivers?

MiDAS is a training scheme designed to enhance driving and safety standards for drivers of minibuses. MiDAS is a nationally recognised standard for the assessment and training of minibus drivers.

Community First is now taking bookings for MiDAS training with our MiDAS Training Coordinator Martin Carter. Martin is a retired Police Advanced Driver with over 35 years' experience of driving minibuses.

MiDAS Training includes a theory and practical test, along with detailed information on how to operate and manage a minibus safely. Drivers who pass both the MiDAS practical and theory tests will receive a certificate which is valid for four years.

Bookings:

mcarter@communityfirst.org.uk

"Excellent course. Great trainer!"

MiDAS Training Feedback

MiDAS Pricing

Standard MiDAS induction £125.00
Accessible MiDAS induction £165.00
Standard MiDAS refresher £105.00
Accessible MiDAS refresher £125.00

Weekdays Only
Minimum 3 drivers per booking



Agenda Item 8

Update for Tidworth Area Board

Name of Parish/Town Council	Everleigh Parish Council
Date of Area Board Meeting	6 th November 2023

Headlines/Key Successes

Team Everleigh enjoyed taking part in the village games at the St Andrew's Church Fete on Saturday 2nd September. The event was well organised and was a great way to develop community spirit with our neighbours from Kingston and Ducis. Congratulations to Ducis for their victory!

A Harvest Festival service took place in St Peter's Church on Saturday 7th October, attended by 14 parishioners. The Church was decorated beautifully by the Ladies of Everleigh, who arranged a stunning floral display. Rev Michael McHugh conducted an excellent service. Harvest gifts were gratefully received and donated to the Trussel Trust food bank in Devizes.

A village Litter Pick took place on Saturday 21st October. Many thanks go to the 11 volunteers who took part and collected 6 bags of rubbish, which is less than normal (14 bags+ on previous litter picks). Everleigh appears to be getting cleaner!

Projects

The Parish Council continues to develop our Everleigh Enhancement plans. The new park bench for Everleigh centre to replace the wooden bench by the Manor fence will be positioned shortly, and we have purchased Motorola hand held radios and a music system to support village events.

Forthcoming events/Diary dates

There are two village events planned for the remainder of this year in Everleigh:

- A Bonfire Night on Saturday 4th November starting from 6pm in Jubilee Field, opposite the Everleigh playground at the SW end of The Street.
- Finally, a Christmas Carol Service is scheduled for Saturday 9th December at 5pm at St Peter's Church, followed by mulled wine and mince pies.

Signed: **DENIS BOTTOMLEY, Chairman Everleigh Parish Council**

Date: 26th October 2023

LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

	Item	Update		Who
1.				
	Present:	Chair: Cllr Mark Connolly (MC) Wiltshire Councillor, Rhiann Surgenor (RS) Wiltshire Council Highways, Chris Williams (CW), Wiltshire Councillor, Humph Jones (HJ), Tidworth Town Council, Owen White (OW), Ludgershall Town Council, Cllr Tony Pickernell (TP) Wiltshire Councillor, David Dennis (DD), Collingbourne Ducis PC, Peter Knowlson (PK), Collingbourne Ducis PC, Richard Semple (RiS), Collingbourne Kingston PC, Denis Bottomley (DB) Everleigh PC, Terry Martin (TM) & David Pike (DP) Chute Forest PC.		
2.				
	Apologies:			
3.				
		2023-24 Allocation £22,170 2022-23 Underspend of £38,961.63	The Group noted the financial position.	

LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		Available to allocated once existing commitments are accounted for is £29814.63		
4.				
a)	<p><u>Priority No 01</u></p> <p><u>Ref 15-20-3</u></p> <p>Collingbourne Kingston</p> <p>Request for Speed Limit Assessment</p>	<p>The current 30mph zone and signage is failing to slow traffic down as it passes Aughton Junction. It is located so close to the Junction that traffic is only starting to slow down as it passes the Junction. This is creating a very dangerous situation for vehicles that are exiting the Junction on to the A338</p> <p>We would like the 30mph zone and signing to be moved 2-300 yards north of its current positioning. This would allow traffic to slow down in consideration of the 30mph speed limit by the time they get to Aughton Junction. This would dramatically improve the position for vehicles exiting Aughton Junction. We would like to have a speed review conducted to verify our concerns and then move on to having the zone and signage moved north as indicated above.</p> <p>RS confirmed that CKPC would fund 25% of the assessment costs. After a discussion the group agreed to recommend to Tidworth Area Board for a speed limit assessment to be undertaken on the A338 in CK to assess if the existing 30 mph limit can be extended to the end of the present 40 mph limit.</p> <p>Proposal has been added to works programme for 22-23 and will be progressed in due course. Scheme has been allocated to an Engineer and Traffic Regulation Order (TRO) has been drafted and sent to WC's Legal Team. CKPC will receive the TRO as part of the statutory consultation.</p>	<p>RS stated that Atkins are assessing different solar options for lighting the new speed limit sign. The preferred option will be sent to CKPC.</p>	RS

LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		<p>TRO Consultation has been completed. No comments received. Preparation of task order for contractor to commence.</p> <p>Order raised with the contractor. There have been delays due to Milestone bedding in since taking over the WC highways contract. Waiting on the date for completion.</p>		
b)	<p><u>Priority No 03</u></p> <p><u>Ref 15-21-09</u></p> <p>A338 Tidworth</p> <p>Ashdown Estate / South Drive</p> <p>Request for Dropped Kerb Crossing.</p>	<p><i>The A338 south Tidworth has a newly completed estate, call The Ashdown Estate. There is a small roundabout at the junction with Rourke's Drift, and opposite is South Drive. South Drive leads to Tedworth House and Park. Many families from the Ashdown Estate cross the road near the roundabout, to walk down South Drive to Tedworth Park, for recreational purposes, and to watch events that take place there.</i></p> <p><i>If they did not use South Drive, families would have to walk towards Hampshire Cross and access the park by the Avenue leading to Tedworth House, which is a very long diversion along a very busy main road.</i></p> <p><i>The Ashdown Residents have requested dropped kerbs near to the Rourke's Drift roundabout to ease the situation, by enabling pushchairs, wheelchairs etc to cross the road more safely, and access South Drive, which is a much shorter route.</i></p> <p>GR presented a proposed design to enable safer crossing for residents.</p> <p>GR stated the cost of the scheme would be between £22-£30K and would require 30% of the Group's annual allocation (£6600) as a minimum contribution. The Group and TTC had already contributed £2500 for the design but GR advised that the more provided as a contribution, the more chance it may</p>	<p>In progress on site – on track for completion by 19 Oct.</p> <p>HJ stated he had requested a warning sign for North bound traffic advising of pedestrians crossing. RS to look at plans.</p>	RS

LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		<p>have in succeeding. The Group agreed to contribute of up to £4100 and TTC would be asked to fund £3400 to make the total contribution towards the scheme £10K.</p> <p>Cabinet Member report for Substantive bid has been published. Scheme is proposed for funding. Indicatively programmed for October 2023.</p> <p>GR confirmed works likely to commence in October.</p> <p>On track for October date</p>		
c)	<p><u>Priority No 4</u></p> <p><u>Ref 15-21-10</u></p> <p>A338 Collingbourne Ducis</p> <p>A338 / A346 Church Street / High Street</p> <p>Junction Alteration</p>	<p><i>Collingbourne Ducis continues to have issues with speeding across this junction and near misses on a weekly basis. It is far too easy for vehicles to not slow down to a safe speed when turning left onto the High Street coming from Church Street due to the generous nature of the corner. Our second issue with the roundabout is that no sooner does it get re-painted but within a year it is noticeably getting worn away. Having a flat painted roundabout again means vehicles are no slowing sufficiently crossing the roundabout which has several close by entrances to driveways and the pub car park.</i></p> <p><i>Build Raised Roundabout and / or look at slowing down (Building Out) the corner from Church Street to the High Street coming from Tidworth direction</i></p> <p>GR presented a proposed realignment of the roundabout. DD stated that this was not what he thought had been agreed, which was making the A338 the priority and Ludgershall Road a T-Junction.</p>	<p>DD stated the plans looked good and he preferred option 2. However, CDPC to view the options and possibly hold a public meeting. RS to attend CDPC meeting.</p> <p>Will need substantive bid as work will involve road closures/traffic management.</p>	RS/ CDPC

LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		<p>There was a debate on the safety merits of both solutions. It was agreed that a safety audit be undertaken on both options before a decision is taken on this scheme at a cost of approx. £1000. CDPC to confirm a contribution of £250 towards the audit.</p> <p>Council's consultants have been commissioned to undertake audits of both options. Assessment has been completed and awaiting formal report – Advance information has been given that both options do not raise any initial safety concerns.</p> <p>The Group agreed that a design of the preferred T-Junction be drawn up and passed to CDPC, to consult with the village.</p> <p>Awaiting staff resource to prepare preliminary drawings for PC Consultation. GR advised that the preliminary drawings will be passed to CDPC before the next meeting.</p> <p>Due to resources, this is still work in progress and an update will be given at the meeting.</p>		
d)	<p><u>Ref 15-22-02</u></p> <p>Everleigh</p> <p>Footpath 8</p> <p>Request for replacement signs</p>	<p><i>Everleigh footpath 8 is a public footpath which starts from the Netheravon Rd Everleigh footpath 200 metres South of the A342 in Everleigh and heads SE for about 1 kilometre to the vicinity of Weatherhill Firs.</i></p> <ul style="list-style-type: none"> • <i>Replace the Wiltshire Council public footpath sign at point A and cut the hedge</i> • <i>Erect an additional Wiltshire Council public footpath sign at point B to confirm the route for walkers.</i> 	<p>DB gave a briefing to remind members on the background and progress to date. MOD have agreed with Rights of Way on what is required but awaiting outcome of a bid for funding the scheme.</p>	

LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		<p>DB met with Rights of Way (RoW) officer in August. Outcome was that the RoW officer would contact the Defence Infrastructure Organisation to install styles and gates. WC to provide a footpath sign on the Netheravon Road and way markers for the route.</p> <p>Update from RoW (Dec 22) - <i>After our meeting on site I raised the issues we found with this path with the MOD. I recently chased them to get an update and have been informed that they are going to meet with the tenant to get this footpath available. I hope this is something they will pick up in the New Year.</i></p> <p><i>I appreciate it's taking a while but it is still on my radar. Once I have further updates from the MOD I will make sure to keep you in the loop.</i></p> <p>GR to chase RoW officer Carys Ford for an update.</p> <p>Following last meeting GR spoke with Carys – this is still ongoing</p>		
e)	<p><u>Ref 15-22-03</u></p> <p>Tidworth</p> <p>Ordnance Road</p> <p>Request for Improved Pedestrian Facilities</p>	<p><i>Ordnance Road, SP9 7QB, runs from the new main roundabout in Tidworth along the A338 Pennings Road in Tidworth. It is the main route up to the old Ordnance Depot, now a business park, the Tidworth Leisure Centre on Nadder Road SP9 7QA, and the Clarendon Junior and Infant Schools on Wylve Road SP9 7QQ. It will also be the main route to the new Civic Centre once it has been built. The area is very congested especially at high peak times, including school opening and closing times. It becomes a bottle neck of traffic and pedestrians trying to cross Ordnance Road.</i></p>	Case closed. Remove from agenda.	

LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		<p><i>Nadder Road and Wylve Road cut across Ordnance Road and is the main route for pedestrians to get to and from the schools.</i></p> <p><i>At the Full Town Council Meeting on 7th June 2022, Councillors agreed to pay a 30% contribution towards a survey to help make this area more accessible, and safe for pedestrians to cross Ordnance Road by means of a zebra crossing.</i></p> <p>GR advised that an assessment of the site would cost £2500. TTC would contribute £750. The Group agreed to fund the remainder of the cost (£1750).</p> <p>Pedestrian survey has been commissioned but delayed by contractor. Survey is programmed to take place by end of April.</p> <p>The Group noted that metrocounts were in Ordnance Road. GR advised that pedestrian counts are undertaken via a camera. Results will hopefully be known and passed to TTC before the next meeting.</p> <p>Report will be produced and sent to TTC ahead of July meeting.</p> <p>Report has been produced and will be sent to Tidworth TC for discussion within the meeting. The Group noted that although the site did qualify for a zebra crossing, the recommendation was to provide an informal crossing. This would be dropped kerbs, bollards either side of the informal crossing and tactile paving as there was not enough traffic to cause long delays for pedestrians to cross the road.</p>		
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LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		RS advised that she can draw up a design for TTC before the next meeting.		
f)	<u>Ref 15-22-04</u> Collingbourne Kingston A338 Signing Review	<p><i>Our faded speed limit signs are not giving a very strong message to transiting motorists that we take obeying the speed limit in this village very seriously. May we have them refurbished or replaced with new please. We feel this would contribute to our continuing goal to reduce the incidence of speeding in our village, in the interests of road safety and quality of life.</i></p> <p>A comprehensive review would be needed to establish the condition and identification of suitable replacements. A cost estimate cannot be provided until this is complete.</p> <p>RS met with PC. Agreement on actions to replace signs at Southern end.</p> <p>Task Order for contractor to be issued by end of April.</p> <p>Order is with contractor awaiting delivery date. RS advised Milestone are bedding in and this has caused delays in orders being implemented. Awaiting order to be implemented.</p>	Amended 30mph sign has been made and should be installed by 13 Oct. Issue closed. Remove from agenda.	
g)	<u>Ref 15-22-05</u> Ludgershall Mead Road Waiting Restrictions	<p><i>Parking on both sides of the street, causes traffic back up and the inability for emergency services to pass.</i></p> <p><i>Request No Waiting Restrictions as per attached map.</i></p> <p>A review of restrictions would be in the region of £3,000 to £4,000.</p> <p>LTC to agree the length of road to be considered for waiting restrictions on the left-hand side of Meade Road going up the</p>	WR plans were distributed and agreed with Tidworth TC, awaiting confirmation from LTC in order to submit TRO for date. RS to send email to LTC to confirm.	RS/LTC

LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		<p>hill. The Group agreed that the other side of the road have waiting restrictions from the junction to the entrance of the residential car park.</p> <p>LTC have agreed to fund 25% of the assessment cost.</p> <p>LTC to agree the length of road on the left-hand side of Meade Road to be considered.</p> <p>Work on drafting TRO is ongoing. Draft plans to be prepared by end of April. GR advised that draft plans should be with LTC by the end of April. However, as there are other schemes requested for Tidworth, it would be more cost-effective to run these schemes together.</p> <p>There was a delay with producing WR plans. However, these are to be submitted to LTC to discuss and report back to RS before the next meeting.</p>		
h)	<p><u>Ref 15-22-08</u></p> <p>Collingbourne Ducis</p> <p>Cadley Road</p> <p>Refurbishment of Virtual Footway</p>	<p><i>The virtual footpath in Cadley Road has started to wear away and is no longer as clearly visible to drivers.</i></p> <p><i>Re-painting of the Virtual Footpath in Cadley Road to make it clearly visible again.</i></p> <p>Assuming the carriageway surface is in good order, then a refreshing of the existing road markings would be in the order of £2,500.</p> <p>RS has arranged for minor repairs to the highway, which will be completed in two weeks or eight weeks. The Group agreed to fund the lining to restore the virtual footway. CDPC agreed to fund 25% of the cost.</p>	Issue complete. Remove from agenda.	

LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		<p>RS has arranged minor road repairs. CDPC agreed to fund 25% (£833) of the £2500 cost.</p> <p>Scheme has been allocated to 22/23 Programme.</p> <p>Works package to be issued by end of April.</p> <p>Order is in, awaiting date from contractor for completion.</p>		
i)	<p><u>Ref 15-22-09</u></p> <p>Ludgershall</p> <p>High Street</p> <p>Request for Disabled Parking Bay</p>	<p><i>Disabled users of near by business's have been parking in dangerous location, correspondence has gone to the local business asking them to advise their clients not to park illegally and check the regulations or their badge.</i></p> <p><i>We would like to make the a disabled parking bay, the location is already a designated parking location we simply want to make one spot for blue badge holders only.</i></p> <p>GR advised that this could be added to the Meade Road TRO without additional cost. The lining would be approximately £200.</p> <p>The Group agreed to the request being added to the Meade Road TRO and to fund £150 of the white lining.</p> <p>OW to seek LTC approval to fund £50 of the white lining.</p>	<p>WR plans were distributed and agreed with Tidworth TC, awaiting confirmation from LTC in order to submit TRO for date. LTC to confirm.</p> <p>RS to send email to LTC to confirm.</p>	RS/LTC

LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		 <p>OW confirmed LTC will make a £50 contribution to the scheme. This requires a TRO, which will be included with the waiting restriction schemes.</p> <p>There was a delay with producing WR plans, however these are to be submitted to Parish's to discuss at the meeting</p> <p>There was a delay with producing WR plans. However, these are to be submitted to LTC to discuss and report back to RS before the next meeting.</p>		
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LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

6.	Other Priority schemes			
a)	<p><u>Ref 15-23-01</u></p> <p>Ludgershall</p> <p>Empress Way</p> <p>Road Marking replacement</p>	<p><i>White lining has worn away which is causing a safety issue for pedestrians.</i></p> <p><i>An assessment needs to be completed as to whether a pedestrian crossing can be installed or any other safety measurements instead.</i></p> <p><i>What we would really like is a proper crossing but at the least new markings as drivers will not realise there is a crossing there.</i></p> <p>Site has been assessed. Highlighted crossing area could be refurbished with Buff HFS (Cost circa £2k). Refurbishment of central and edge of carriageway road markings to be order by end of April.</p> <p>Road width is insufficient to accommodate a minimum 1.5m wide central refuge.</p> <p>OW to seek agreement from LTC for a 25% contribution (£2000) for the BUFF HFS for the highlighted crossing point.</p> <p>Confirmation required from LTC.</p> <p>OW confirmed LTC to fund 25% of cost. RS to provide plan for LTC who should report back before the next meeting.</p>	<p>RS has costed high friction surfacing at £2k. Group agreed to fund £1500 and OW to seek LTC approval for £500.</p>	<p>OW/LTC</p>
b)	<p><u>Ref 15-23-05</u></p> <p>Tidworth</p>	<p><i>A recent collision occurred at this junction because visibility is so very poor coming up the hill, and indeed looking down the hill, coming out of the junction. TTC have had many complaints regarding this, but the resident at 10 Pennings Road, has a</i></p>	<p>WR plans were distributed and agreed with Tidworth TC, awaiting confirmation from LTC in order to submit TRO for date. Awaiting</p>	

LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

	<p>Pennings Road</p> <p>Request for Waiting Restrictions</p>	<p><i>childcare business, and so there is a constant run of cars being parked too close to the junction, and on a blind brow of the hill. There is a white van always parked there, which may belong to the owners of the house.</i></p> <p><i>Double yellow lines to make it absolutely clear that there should be no parking near a junction, reducing visibility in both directions.</i></p> <p>HJ confirmed that TTC had agreed to fund 25% of the design and implementation of the scheme.</p> <p>The Group agreed to proceed with the scheme, which will linked with the LTC schemes.</p> <p>There was a delay with producing WR plans, however these are to be submitted to Parish's to discuss at the meeting.</p> <p>There was a delay with producing WR plans. However, these are to be submitted to TTC to discuss and report back to RS before the next meeting.</p>	<p>LTC confirmation for their schemes before this can be implemented.</p>	
c)	<p><u>Ref 15-23-06</u></p> <p>Tidworth</p> <p>Station Road</p> <p>Request for Waiting Restrictions</p>	<p>Awaiting confirmation from Parking Services of their priorities. The order confirms it does go to the 20mph and therefore it will not need to be submitted for a TRO and can be added on to WR batch alongside other requests if not completed prior by parking.</p>	<p>Completed. Remove from agenda?</p>	

LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

7.	Open / Other Issues			
a)	<p><u>Ref 15-23-03</u></p> <p>Tidworth</p> <p>Wyle Road</p> <p>Request for new footway link</p>	<p><i>A request was received for a new footpath on Wyle Road, from the Clarendon Nursery School gate to the road.</i></p> <p>The grass verge is currently outside of the extent of the Maintainable Highway and presumed in the responsibility of the MoD. The link would only serve a commercial activity.</p> <p>As the request is for a commercial activity, the nursery should fund this. MC stated that TTC had approached MOD to see if a small path could be provided on the grass verge. Once received, the nursey would be informed. Issue closed.</p> <p>Update to be provided within the meeting due to an update in circumstances.</p> <p>The site is no longer a nursery but a day care centre run by the LA for children with learning difficulties. It does, therefore, qualify for funding under LHFIFG.</p> <p>TTC has requested approval for the footpath from DIO as it is MOD land. DIO has been advised of the type of materials to be used and the Group is awaiting a response.</p> <p>RS confirmed that there will be no design costs for the scheme. RS to design scheme and pass to TTC before the next meeting.</p>	<p>HJ to check with TTC that MOD had approved the scheme. Post meeting, Annie Nichols of TTC confirmed MOD had given approval. Scheme can now be designed and costed for next meeting.</p>	RS
b)	<p><u>Ref 15-23-04</u></p>	<p><i>Cars crashing into bend including signage possibly due to speeding. Traffic calming measures implemented, better signage, or SID to be done.</i></p>		RS

LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

	<p>Ludgershall</p> <p>A342 Butt Street / Castle Street</p> <p>Request collision reduction measures</p>	<p>The location has been highlighted to colleagues' responsibility for maintenance to undertake investigation / remedial actions due to surface condition.</p> <p>GR to discuss with contractor, Atkins. The issue requires more than just resurfacing for skid resistance. GR to forward plans to LTC for consideration.</p> <p>RS confirms that Atkins are looking at this as an improvement scheme (likely patching) to reduce disruption this will be included within the same closure for the footway scheme but no date has yet been provided.</p> <p>RS confirms that Atkins are looking at this as an improvement scheme (likely patching) to reduce disruption this will be included within the same closure for the footway scheme but no date has yet been provided.</p> <p>OW stated that LTC are looking into a SID on the approach from the Collingbourne end.</p>	<p>RS to chase Atkins. OW submitted metrocount requests to RS.</p>	
<p>8.</p>	<p>New Issues</p>			
<p>a)</p>	<p>REF: 15-23-9</p> <p>Tidworth A338</p> <p>Deer crossing warning sign</p>	<p>Approval given at LHFIG 3rd July regarding installation of a "Deer Crossing" warning sign.</p> <p>There is already one to the south of Tidworth, but sightings have been made north of Tidworth, and therefore a warning sign is totally pertinent.</p> <p>The sign would need to be installed along the A338 north of the Tidworth Cemetery, near the Double C tank crossing, going south. Tidworth to pay 100% of costs.</p>	<p>TTC has agreed to fund 100% of the costs. Remove issued from agenda.</p>	

LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

b)	REF: 15-23-10 Meerut Road Tidworth Railings	Absent railings. Exit from new Skatepark is unsafe. Users are exiting the park, straight across the footpath, onto Meerut Road. Railings are required to make users "stop" and consider crossing safely	RS advised railings will cost £2K. Group agreed to fund £1500. HJ to seek TTC approval for £500.	HJ/TTC RS
c)	REF: 15-23-11 Forest/Hoockwood Lane Upper Chute Road narrows sign relocation	Forest Lane is unsuitable for HGVs and has advisory sign in place. Large vehicles continue to use the route. The alternative route to Upper Chute via Hookwood Lane has road narrows signs in place. This causes confusion to drivers of large vehicles.	RS to undertake a signage review and report back to the Group.	RS
d)	REF: 15-23-12 Everleigh A342 Signage review/replacement	<p>1. One of the 50mph speed limit signs is missing at the 50mph gateway on the Western approach to Everleigh on the A342 (Point A – Grid SU 196544).</p> <p>2. On the Eastern approach to Everleigh on the A342 (Point B – Grid SU 211535), the road markings to denote a change in the speed limit to 50mph are in need of repainting. Please see the attached photograph.</p> <p>3. The double bend warning sign on the A342 on the Eastern approach to Everleigh (Point C – Grid SU 212534) is rusty and falling over. It is in need of repair or replacement.</p>	<p>DB briefed the Group on the three issues. The 50mph sign has been missing since March and reported. The bend sign has also been reported and no action taken. RS to chase issue numbers.</p> <p>RS also going to chase the road markings that had been reported.</p> <p>DB and TM also added that they have a number of other issues relating to the A342 they want to brief the Group on. However, it was agreed RS would visit to undertake a review of lining in the village. It was also agreed that the villages should review the lining in their villages to see if a more holistic approach could be done to reduce costs.</p>	RS/ Villages

LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

			Villages to report to RS with evidence of work required.	
10.	AOB			
a)	Collingbourne Kingston	<p>Discussion on Collision Reduction</p> <p>A public meeting is being held in CK village hall on Thursday with Danny Kruger MP and WC representatives. This followed an incident when a lorry from Solstice Park crashed into the River Bourne.</p> <p>Post meeting GR confirmed NH are due to provide an update imminently, with the publication due in Spring 2023.</p> <p>DD stated that Home Bargains are starting to engage with the villages. They are building a new depot in Warrington which will mean a reduction in lorries from Solstice Park going through the Collingbournes, Completion expected in 18 months.</p> <p>GR advised that the report has been completed in draft form and is being reviewed in the DoT.</p> <p>No further update. Still awaiting the report, which was due in Spring!</p>	No further update from RS.	
b)	Pennings Road, Tidworth	<p>HJ mentioned a petition requesting traffic calming measures and reduced speed limits on Pennings Road from the Riverbourne roundabout to the Ram Public House junction. HJ & MC had been in correspondence with the petitioner.</p>	<p>Metrocount data submitted to Tidworth & residents. Correspondence showed suitability for CSW and potential</p>	

LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		<p>HJ stated that the speed camera sign was not working correctly & queried if it needed replacing. WC Traffic Signals have been advised of the faulty VAS Speed Camera Sign. However, as the Speed Camera is no longer in situ, and the sign does not warn of a hazard then it is likely to be removed.</p> <p>MC stated that TTC had requested metrocounts for Pennings Road, Windmill Drive and Bulford Road. TTC to discuss results and come to the Group with any suggestions.</p> <p>MC advised that the metrocounts are not going to be commissioned until July. This is due to the company who did them went into administration and has caused a backlog of requests.</p> <p>No further update. MC and HJ stated that metrocounts had taken place. RS to chase the results so that they can be sent to TTC.</p>	<p>SID. Issue closed. Remove from agenda.</p>	
c)	Church Bend, Collingbourne Ducis	<p>PK stated that lorries are eating further into grass verge near Rectory and causing issues.</p> <p>GR advised people to submit on the MyWilts app. He asked PK/DD to send photos to him. He would then approach the maintenance team.</p> <p>PK stated he would send photos to GR.</p> <p>No further info was provided, PK to confirm if this matter was resolved via the MyWilts app</p> <p>PK has taken photos and raised on MyWilts app. Bank has been eroded by traffic and a utility pipe is very close to the road.</p>	<p>PK provided photos, a site visit was carried out by Area Manager Paul Bollen and submitted to Milestone for Kerb/verge improvements. No dates have been given currently.</p>	

LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

d)	Ludgershall Road, Tidworth	<p>HJ stated there were gaps in the fencing in Ludgershall Road.</p> <p>Maintenance have been contacted & RS is chasing.</p> <p>RS confirmed order had been made and will chase. Work should be imminent.</p> <p>RS has spoken with contractor (27th June) – the sub contractor were waiting for a final material delivery. The contractor will chase this order and provide an update.</p>	Still ongoing. RS has chased through her manager due to the contractor not getting back to her as the job has been paid for,	RS
e)	Shaw Hill junction (A342/A346)	<p>CW raised the issue of the recent accidents at this junction and if something could be done.</p> <p>RS asked that any reports of accidents be passed to her so that she can contact the police to try and claim on car insurance policies for damaged highway assets.</p> <p>CDPC will raise this as an issue for the next meeting.</p>		CDPC/ All
f)	Hill Top estate, Tidworth	<p>Speed bump request received by TTC from a resident on Coronation Road, as well as a 20 mph limit on the estate. MC advised that the orads on the estate are not adopted highway but maintained by Aster. Any requests should be sent to Aster from the resident/TTC. Issue closed.</p>		TTC

LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

g)	Footpath from Bourne Works to Tipple Inn, Collingbourne Dicus	DD stated that the path in this area was in a very poor state of repair. RS advised DD to raise this as an issue and a costing can be provided at the next meeting.		DD
h)	A3026, Tidworth Road, Ludgershall	OW reported that a 30 mph limit sign had been missing for months and had been reported several times. Requests handed to RS who will chase.		RS
i)	March Area Board	CW reported that the 18 March meeting of the Area Board will include a large report on highway issues in the Community Area.		
11. Date of Next Meeting: 24 Jan 24 – 5.30PM at Ludgershall TC office (High Street) – parking in main car park where public toilets are located.				

LOCAL HIGHWAY FOOTWAY HIGHWAY IMPROVEMENT GROUP ACTION / NOTES LOG

Tidworth Local Highway Footway Improvement Group

Highways Officer – Rhiann Surgenor

Local Highway Officer – To be confirmed in due course.

